



Delphi Common Council Agenda

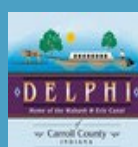
**Date/Time: Monday July 6, 2026 @ 6:00 P.M. Location:
Delphi City Building 201 S. Union St. Delphi, IN**

**Live Streamed on Delphi Indiana YouTube Channel
<http://www.youtube.com/@delphiindiana491>**

- 1. Calling to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call Clerk Price**
- 4. Meeting Minutes**
 - a. Monday June 1, 2026*
- 5. Department Head Reports**
- 6. Other Business**
- 7. Unfinished Business**
- 8. New Business**
 - a. Proposed Ordinance 2026-11 Amending the 2026 Wage and Salary Ordinances*
 - b. Proposed Ordinance 2026-12 Authorizing Prepayment of Claims*
 - c. Proposed Resolution 2026-05 Approving Amended Code Enforcement Officer Job Description*
- 9. Future Business & Announcements**
- 10. Miscellaneous Business**
 - a. Set Budget Workshop Dates*
 - b. Board Comments*
 - c. Clerk Treasurer Price*
 - d. Public Comments*
 - e. Adjournment*

The City of Delphi acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. To assist individuals with disabilities who require special services (i.e. sign interpretive service, alternative audio/visual devices, and amanuenses) for participation in or access to City-sponsored public programs, services, and/or meetings, the City ask that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, please contact the City at (765) 564-2097

Agenda Subject to Change



Common Council Meeting– June 1, 2026
2nd floor City Building 6:00 pm
201 S. Union St. Delphi

Council was called to order at 6:00 pm on the second floor of the city building. Live streamed on Youtube and opened with the Pledge of Allegiance.

Roll call was given by clerk/treasurer-Julie Price. The members present were: Kamron Yates, Denny Myers, Spencer Kingery, Dale Seward, Erin Jubril, and Doyle Moore.

The minutes for May 4, 2026 council meeting were presented for approval. There were no additions or corrections. Dale Seward asked Clerk-Treasurer Price if a correction was made in the minutes. She stated it had been corrected and resubmitted to the council prior to the meeting. There was no discussion for the minutes. Department Head reports were sent to the council prior to the meeting for review and incorporated into the minutes. Dale Seward asked about the Army Corp of Engineers report. It was stated that the city is waiting for the results of that report. Dale Seward asked Julia Leahy about permitting and why it seems to take so long. Julia Leahy stated that she had received 12 permits in a week and that each permit takes a couple of days for processing, but the city has been busy with quite a few permits lately. With no objection, the reports were accepted and approved. Motion to approve the minutes made by Spencer Kingery, seconded by Denny Myers. Motion carried and passed. (5-0)

Other Business:

None

Unfinished Business:

None

New Business:

Mayor Yates asked Clerk-Treasurer Price to introduce the insurance provider in attendance. Clerk-Treasurer Price introduced Kenzie Crabtree from CIGNA/Turnkey plans to give a presentation to the council about employee health benefit plans. The proposal included savings to the city for insurance premiums with comparable coverage to the current plan. Kenzie will be available to answer any questions for employees regarding health benefits/premiums. Motion to approve changing Anthem to Cigna/Turnkey made by Dale Seward, seconded by Spencer Kingery. Motion carried and passed. (5-0)

Clerk-Treasurer Price asked the council to consider changing the HSA policies. She asked the council to consider changing the policy so that payments would be made in quarterly payments instead of lump sum payments at the first of the year. Consensus of 5-0 to move forward with HSA quarterly payments was approved and passed for year 2027.

Plan Choices for health care was presented to council for approval. Clerk-Treasurer Price stated that the plans would include an HSA and a co-pay plan. She asked the council to vote on leaving the plan as it currently is with only an HSA or to include both plans and give employees a choice. It was decided that it may be better to only have 1 plan now and introduce the extra option for the next open enrollment for

2027. Motion to approve HSA (1 plan) for the 2026 open enrollment made by Spencer Kingery, seconded by Erin Jubril. Motion carried and passed. (5-0)

Proposed Ordinance 2026-10 Establishing Police K-9 Fund 2222 was presented for approval. Clerk-Treasurer Price stated that it is just like any other individual item needing its own fund due to donations and grants for the K-9. She stated that per SBOA, having the fund established would facilitate bookkeeping for the donations/grants and would be used for the purpose of the K-9 only. Motion to approve the ordinance on first night of introduction made by Denny Myers, seconded by Spencer Kingery. Motion carried and passed. (5-0)

Motion to suspend the rules on night of introduction for Ordinance 2026-10 made by Spencer Kingery, seconded by Erin Jubril. Motion carried and passed. (5-0)

Motion to approve Ordinance 2026-10 on second reading on night of introduction made by Doyle Moore, seconded by Spencer Kingery. Motion carried and passed. (5-0)

Motion to approve Ordinance 2026-10 on third and final reading on night of introduction made by Erin Jubril, seconded by Denny Myers. Motion carried and passed. (5-0)

Future Business and Announcements

None

Miscellaneous Business:

None

Board Comments:

Spencer Kingery asked Chief Mullin if the job description for the K-9 has been shared/submitted. Chief Mullin and Sergeant Parkinson have not submitted it yet for approval.

Clerk Comments:

Clerk-Treasurer Price thanked the board for their support considering an insurance carrier change.

Public Comments:

Community Development Director stated that the Delphi Main Street now has National Affiliate Accreditation.

Adjournment

Without objection and no other business or comments, the motion to adjourn Common council was made by Erin Jubril, seconded by Spencer Kingery. Motion carried and passed. (5-0) Meeting was adjourned at 6:48 p.m.

Mayor Kamron Yates

Julie Price, Attest

Community Development Report JUNE 2026 – Julia Leahy

PERMITS/PLANNING

Residential:

- *2 fence
- *1 sidewalk
- *Oracle Acres – TAC+BZA/PC pending applications

Commercial: None

Excavation:

- *3 issued (Frontier Fiber to Bowen Estates, 1-NIPSCO, 1-homeowner)

DELPHI MAIN STREET

Delphi Main Street annual fireworks show is the 4th. Hundreds of small flags will be distributed for the parade and Canal Days as well as some larger flags to local businesses.

Old Settlers planning continues for the event on August 6-8.

Hispanic Heritage Festival is October 3, 5-10 pm with live music and entertainment, food and retail vendors, and family friendly activities. Event is free to attend. Co-sponsored with the Delphi Opera House. Sponsors and vendors are being recruited.

Do It In Delphi – Market on Market-June Market was a huge success with 26 vendors and a few hundred visitors. Next Market is July 18.

In partnership with the Delphi Arts Council, a COMMUNITY MURAL is planned for America250 celebration; mural designs by Delphi High School digital art class students have been submitted–community members will participate in ‘community paint days’ of the paint-by-numbers mural (location and paint days TBD)

Next Promotions Committee Meeting – July 13 at 6:30 (Board Meeting @5:30)

GRANT APPLICATIONS: (Results)

- T-Mobile Hometown Grant – Downtown Speaker System “Delphi Connected” **Denied**
- Community Foundation – Community Mural Project **\$2,000**
- Indiana Arts Commission – Community Mural Project **\$4,000**
- Community Foundation/Impact Grant – SensAbility Playground (City Park) **Round II-July 22**
- NCHS Capital Grant Request (portable stage+)
- READI Arts & Culture Grants - Delphi Arts+Heritage Hub **Denied**

Leadership Carroll County – applications open; program starts September 9 (9 months)

www.leadershipcarrollcounty.com

Excel Carroll, a business pitch competition, is in the works for November in conjunction with the Carroll County Chamber. Up to \$10,000 prize money will be awarded to the winning ideas. This is targeted to business expansion ideas, not necessarily a start up. Project Matters with Amy Beechy, is leading the team/event.

Police Report for June 2026

Monday, July 6, 2026

Mayor Kamron Yates and Members of the Board of Works and Common Council.

Police report:

- Calls for service: 560
- Vehicle stops: 187
- Crash reports: 13
- Warnings: 150
- Infractions: 44
- Misdemeanor arrests: 7
- Incident reports 57

Code Enforcement Report:

- Tall grass- 5

Officer Bethany Johnson resigned.

Officer Johnson resigned this month. We have posted for her position and are accepting applications.

Officer Jazlynn Plunk

The police department is pleased to promote Code Enforcement Officer Plunk to Police officer. Officer Plunk has completed her 40-hour pre-basic training. She is scheduled to attend the Indiana Law Enforcement Academy in August.

SIA Grant Award.

The Delphi Police Department was awarded an 11 K grant from The SIA Grant Foundation. Sgt Colin Deckard authored the AEDs grant that will provide devices for each of the police cars.

Best Regards,

Stephen L Mullin, Chief of Police



Street & Parks Department June Highlights

- Repaired utility cuts
- Raised crown on street trees
- Removed trees for CCMG project
- Removed hazardous tree in Riley Park
- Picked storm damage
- Power washed Boardwalk in Riley
- Repaired stairs on Ox Hill
- Graded alleys
- Repaired soffit on the Community Building
- The pickleball/Basketball lights are installed and operational.
- Installed no truck signs on Hamilton/Dayton Road that were provided by US Aggregates.

City of Delphi Water Works

BOW and Council Meeting

7/6/26

- Read meters.
- Sent out 4 each Fluoride and Bacti Samples
- Total Gallons pumped TBA
- 50 Locate Requests
- 35 Daily Service Calls
- Daily checking of High and continuous consumption users (61 total for the month)
- Daily checking of meter communication alarms (40 total for the month)
- Living Waters did annual Chlorine Maintenance
- Repaired Service Line at 215 W. Monroe
- Weekly mowing and weed trimming
- Helped With yard waste from storms
- Assisted Wastewater with pulling pumps
- Driveway Maintenance at all tanks and well fields
- Cut trees and Brush on Samuel Milroy that is growing over a water main
- IPC Tank Rehab Meetings and scheduling.

Thank you,

Craig A. Myers

Water Superintendent

DELPHI MUNICIPAL AIRPORT
BOARD OF AVIATION COMMISSIONERS
JUNE 11, 2026
MINUTES

The Board of Aviation Commissioners meeting was called to order by President Larry Gruber at 7:00 PM in the Delphi Municipal Airport conference room, June 11, 2026.

Members participating were Larry Gruber, Ethan Beery Jim Yost and Ronda Cassens

Guests were Ken Ross, Doyle Moore and Ed Nagle

APPROVAL OF MINUTE

Ronda Cassens made a motion to approved the minutes of the May meeting. Seconded by Larry Gruber

Approved by consensus of the board

REVIEW FINANCIAL REPORT

The financial reports were reviewed at this time

ENGINEERS REPORT

It was reported that work continues on the Master Plan.

A presentation of Master Plan has been scheduled as a Teams Meetingn on July 2, 2026 at 6:30 PM

The engineer pointed out that Delphi Airport I classified as a B-1 airport by the FAA

It was reported that the FAA funds should be available to remove the old house sometime in August.

MANAGERS REPORT

No report at this time.

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

It was noted that any new lights in the hangars should have explosion proof covers.

There being no further business the meeting was adjourned at 7:18 PM

NEXT MEETING
JULY 9, 2026

Ordinance No. 2026-11

AN ORDINANCE AMENDING THE 2026 WAGE ORDINANCE (ORDINANCE NO. 2025-14) AND THE 2026 SALARY ORDINANCE (ORDINANCE NO. 2025-15) FOR THE CITY OF DELPHI, INDIANA

WHEREAS, the City of Delphi Board of Public Works and Safety (the “City of Delphi BOW”) has recommended and the Common Council has approved Resolution 2026-05 amending the job description of the Code Enforcement Officer position and converting said position from a salary to an hourly wage rate; and

WHEREAS, the City of Delphi Wastewater Department has established a Foreman position that shall be paid at an hourly wage rate; and

WHEREAS, Ordinance 2025-14 (the “2026 Wage Ordinance”) was passed by the Common Council of the City of Delphi and approved by the Mayor on October 20, 2025, and set the wages of certain employees of the City of Delphi, Indiana for the 2026 calendar year; and

WHEREAS, the Common Council desires to amend the 2026 Wage Ordinance to add the Code Enforcement Officer and Wastewater Foreman positions and their corresponding pay rates; and

WHEREAS, the Common Council desires to amend Ordinance 2025-15 (the “2026 Salary Ordinance”), passed and adopted on October 20, 2025, establishing salaries for elected officials and appointees of the City of Delphi for the 2026 calendar year, to remove the Code Enforcement Officer as a salaried position.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Delphi, Indiana that:

Section 1. As set forth in the 2026 Wage Ordinance, the following sections are hereby amended to add the following positions and corresponding pay:

Police Department:

Code Enforcement Officer	21.63 – 22.28
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Wastewater:

Foreman	24.39 – 26.41
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Section 2. The 2026 Salary Ordinance is hereby amended to remove the Code Enforcement Officer position as a salaried position.

Section 3. The amendments set forth above supersede any inconsistent provisions in the 2026 Wage Ordinance and 2026 Salary Ordinance.

Section 4. The amendments set forth above shall be effective immediately upon adoption of this Ordinance.

Section 5. All other provisions of the 2026 Wage Ordinance and 2026 Salary Ordinance shall remain in full force and effect.

Passed and adopted by a majority of the Common Council of the City of Delphi, Indiana, this ____ day of _____, 2026.

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved / Vetoed by me, the Mayor, this ____ day of _____, 2026.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

Ordinance No. 2026-12

**AN ORDINANCE AUTHORIZING PREPAYMENT OF
CERTAIN TYPES OF CLAIMS PURSUANT TO I.C. 36-4-8-14**

WHEREAS, the Common Council of the City of Delphi, Indiana is authorized under Indiana Code § 36-4-8-14 to adopt an ordinance allowing prepayment of certain claims prior to formal allowance by the Delphi Board of Public Works and Safety (the "Delphi BOW"); and

WHEREAS, the Common Council finds that certain recurring, time-sensitive, or statutorily required expenses must occasionally be paid prior to a regular Delphi BOW meeting to avoid penalties, interest, service interruption, or financial loss; and

WHEREAS, the Delphi BOW has provided prior written approval of this ordinance as required by IC § 36-4-8-14(b).

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Delphi, Indiana that:

Section 1. Pursuant to I.C. § 36-4-8-14, the Clerk-Treasurer is authorized to make payments in advance of the Delphi BOW allowance for the following kinds of expenses:

- (1) Property or services purchased or leased from the United States government, its agencies, or its political subdivisions.
- (2) License or permit fees.
- (3) Insurance premiums.
- (4) Utility payments or utility connection charges.
- (5) General grant programs where advance funding is not prohibited and the contracting party posts sufficient security to cover the amount advanced.
- (6) Grants of state funds authorized by statute.
- (7) Maintenance or service agreements.
- (8) Leases or rental agreements.
- (9) Bond or coupon payments.
- (10) Payroll.
- (11) State, federal, or county taxes.
- (12) Expenses that must be paid because of emergency circumstances.
- (13) Expenses described in an ordinance.

Section 2. Each payment of expenses under this ordinance must be supported by a fully itemized invoice or bill and certification by the Clerk-Treasurer.

Section 3. The Delphi BOW shall review and allow the claim at its next regular or special meeting following the preapproved payment of the expense.

Section 4. This ordinance shall be in full force and effect from and after its passage by the City of Delphi, Indiana.

Passed and adopted by a majority of the Common Council of the City of Delphi, Indiana, this ____ day of _____, 2026.

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved / Vetoed by me, the Mayor, this ____ day of _____, 2026.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

RESOLUTION NO. 2026-05

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF DELPHI, INDIANA APPROVING THE AMENDMENT
OF THE JOB DESCRIPTION FOR THE POSITION OF CODE ENFORCEMENT OFFICER**

WHEREAS, the City of Delphi Board of Public Works and Safety (the “City of Delphi BOW”) finds it necessary and appropriate to amend the job description of the Code Enforcement Officer to include additional duties related to zoning ordinance compliance and permit/planning review to support the increase in building permit applications; and

WHEREAS, the City of Delphi BOW has reviewed the proposed job description for the position of Code Enforcement Officer as attached as **Exhibit A** hereto and recommends that the Common Council for the City of Delphi approve said job description; and

WHEREAS, the Common Council finds that approval of the attached job description serves the best interests of the City of Delphi and promotes the efficient operation of the City’s government.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Delphi, Indiana that:

Section 1. The Council hereby approves the job description for the position of Code Enforcement Officer as presented in **Exhibit A**.

Section 2. The approved job description shall become effective immediately upon adoption of this Resolution.

Section 3. The approved job description shall be used for hiring, performance management, and administration of the position of Code Enforcement Officer.

Section 4. This Resolution shall be in full force and effect after its adoption and approval by the Mayor.

Adopted by the Common Council of the City of Delphi, Indiana on this 6th day of July, 2026.

Passage by a Majority of the Common Council:

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved / Vetoed by me, the Mayor, on this 6th day of July, 2026.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

EXHIBIT A
Code Enforcement Officer
Job Description

Code Enforcement Officer

Job Summary

The purpose of this position is to perform a variety of duties involved in the investigation of potential violations and the enforcement of municipal codes, ordinances, and regulations. This position is also responsible for reviewing permit applications to ensure compliance with applicable zoning ordinances, regulations, and municipal requirements as well as assisting the public with permitting and zoning procedures and requirements.

Approximately 90% of the duties for this position will be allocated to municipal code enforcement and 10% will be allocated to zoning, planning, and permit review.

This is a full-time position, of 36-40 hours per week, with an hourly rate range of \$21.63 - \$22.28.

This position possesses the following benefit(s):

- Health insurance
- Vision and dental insurance
- Personal time off
- Vacation time
- Compensatory time off
- Civilian pension (PERF)

Job Details

This is a civilian position within the Delphi Police Department and is overseen by the Chief of Police. This position is vital to building relations between citizens, the business community, and town staff. This position will perform administrative and technical duties in support of maintaining the health and safety of the residents, and protect the appearance and value of our homes, businesses, and city. The Code Enforcement Officer will interact with the public, to explain and gain compliance with applicable codes and regulations.

Essential Functions:

- Investigate complaints of violation of City code, certain zoning ordinances, sign regulation and related laws; issue courtesy notices, notices of violation, citations, and correction notices to ensure compliance; conduct follow up investigations to ensure compliance with applicable codes and ordinances.
- Maintain files and records related to citations and violations; prepare a variety of

written reports, memoranda, and correspondence.

- Provide information to the general public, business community, internal departments and other agencies regarding codes, laws, and ordinances; respond to questions, complaints and inquiries. Represent the Delphi Police Department to various citizens/citizen groups, other departments, and agencies.
- Respond to complaints of abandoned vehicles; determine ownership of vehicle; tag and arrange for towing of vehicle if appropriate; complete necessary reports.
- Prepare documentation for submission to the City Attorney to file complaint for noncompliance; testify in court on behalf of the city.
- Attend city council/board of works meetings to supply a monthly report of statistics.
- Investigate complaints relating to unsafe structures and premises; prepare notices for the abatement of dangerous buildings; seek contractor bids to demolish unsafe structures; oversee on site work to code specifications.
- Perform related duties and responsibilities as assigned.
- Enforce parking ordinances within the business district of the city (2-hour parking, 30-minute parking, wrong direction, etc.).
- Assist with animal complaints, including dog bite and necessary reporting.
- Complete VIN checks, run traffic control for funerals or at times when needed for events, assist in organizing neighborhood watch groups for parks and trails with the Parks and Trails Liaison with the Delphi Police Department.
- Assist with the review and processing of City of Delphi permits, including but not limited to zoning, building, sign, and related municipal permits. Conduct zoning reviews to ensure proposed projects and developments comply with applicable zoning ordinances, land use, regulations, and municipal requirements. Provide information and guidance to residents, contractors, developers, and business owners regarding permitting procedures, zoning requirements, and code compliance.
- Any other functions assigned by the Chief of Police or designee.

Qualifications:

Professional Qualification Statement

Applicants must possess a working knowledge of municipal zoning regulations, permitting review processes, development standards, and applicable City ordinances. The successful candidate must be capable of reviewing permit applications, conducting zoning compliance reviews, interpreting

municipal regulations, and assisting the public with permitting and zoning procedures in a professional and customer-service-oriented manner.

Experience and Education

- High school diploma or GED equivalent.
- Previous experience with code enforcement, law enforcement, construction management, building inspection, or similar duties is preferred.
- Previous experience with zoning administration, permit review, land use regulations, planning, building inspection, municipal government operations, or related fields is preferred.

Computer Skills

- Basic skills in Microsoft Word, Excel, Outlook, PowerPoint.
- The ability to learn and understand a record management system (RMS).

Required Licenses and/or Certifications

- Possession of, or ability to obtain, an appropriate, valid driver's license.
- The ability to obtain and licensing that the city deems appropriate for this position.

Knowledge

- General codes, ordinances, laws, and regulations.
- Safe and efficient work practices as they relate to code enforcement.
- Principles, practices, methods and techniques of code violation investigation and enforcement.
- General City services and municipal organizational structure as they relate to code enforcement.
- City codes, ordinances, laws, and regulations pertaining to code enforcement.
- Modern office procedures, methods, and computer equipment.
- Use of personal computers and basic software.
- Thorough knowledge of City zoning ordinances, permitting processes, land use regulations, development standards, and municipal review procedures.

Abilities

- Learn principles, practices, methods and techniques of code violation investigation and enforcement.
- Learn City codes, ordinances, laws and regulations pertaining to code enforcement.
- Learn, interpret and apply State and local policies, procedures, laws and regulations.
- Maintain up-to-date accurate records, logs and reports.
- Enforce pertinent codes, ordinances, laws and regulations with impartiality and efficiency in sometimes volatile situations.
- Respond to inquiries, complaints, and requests for service in a fair, tactful, and firm manner
- Make independent decisions involving sensitive situations.
- Review permit applications and zoning requests for compliance with applicable City ordinances, regulations, and policies.
- Interpret and apply zoning ordinances, land use regulations, permitting requirements, and municipal procedures in a consistent and professional manner.
- Effectively communicate permitting and zoning requirements to property owners, contractors, developers, business owners, and the public.
- Work independently in the absence of supervision.
- Communicate clearly and concisely, both orally and in writing.
- Operate a personal computer and appropriate software
- Work and act as a team player in all interactions with other City employees
- Provide a high level of professional service at all times
- Project and maintain a positive image with those contacted in the course of work
- Consistently provide quality service
- Maintain regular and dependable attendance

This position is subject to successful completion of a pre-employment reference check, a criminal background check, a drug test, and driving record.

(1) Mill Street is not within the City of Delphi jurisdiction. See attached photo. Green represents city boundaries.

(2) Your state's Department of Transportation (DOT) is responsible for the pedestrian crosswalk buttons and traffic signals on state highways. In Indiana, this authority belongs specifically to the Indiana Department of Transportation (INDOT).

(3) Railroad Crossings are not under the city jurisdiction, rather Norfolk Southern Railroad.

(1) My Suggestion is:

On Mill St. by Complete Auto, turning left, you need a light there. It's dark and rainy on winter nights and so hard to see.

The reason I am suggesting this:

Avoid accidents.

(2) SUGGESTIONS

My Suggestion is:

fix walk

button on NW corner of main & Washington

The reason I am suggesting this:

(3)

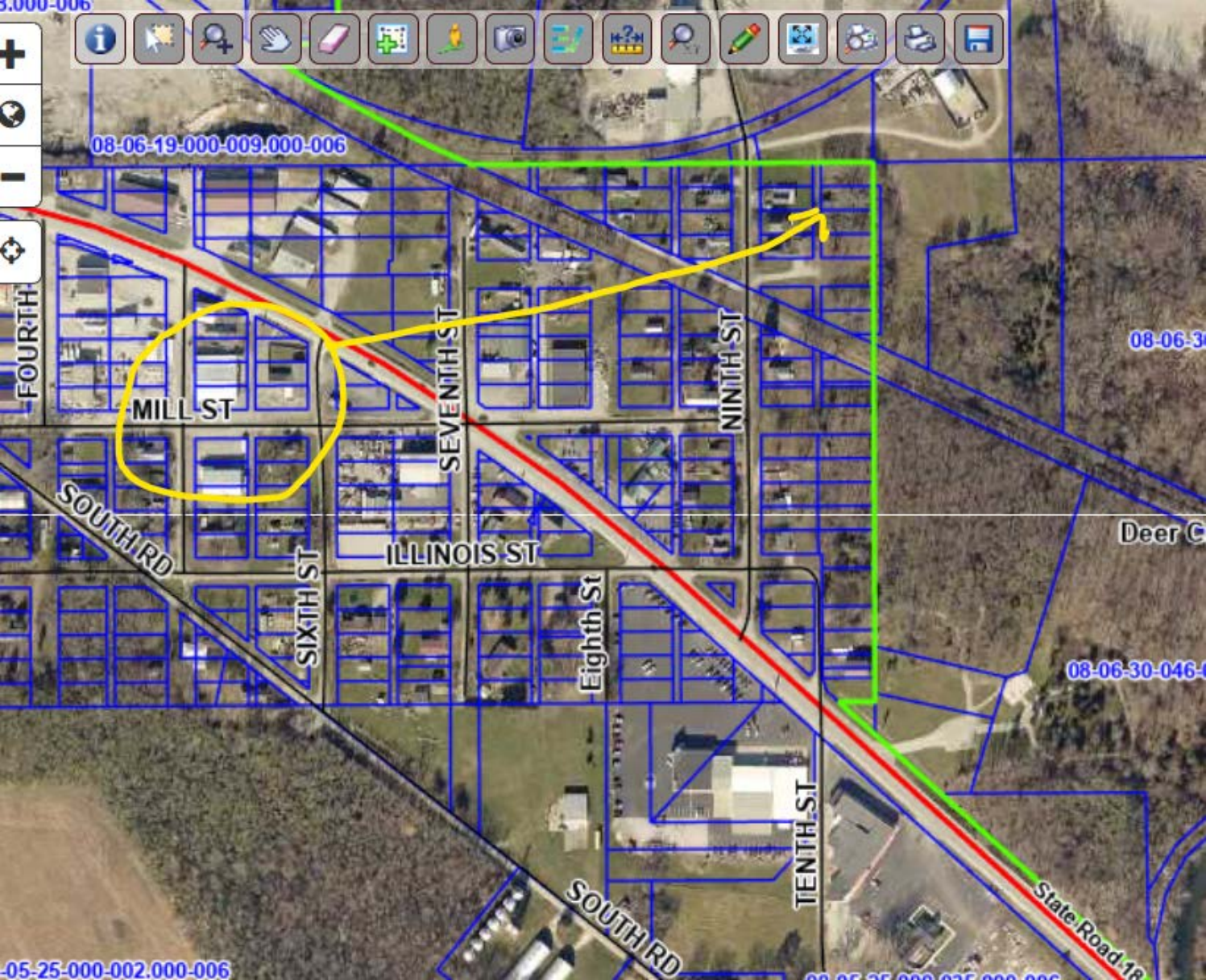
SUGGESTIONS

My Suggestion is:

fix The railroad crossings main st is bad my car want to go in two directions

The reason I am suggesting this:

ty rods, balance alignment



5-000-006

FOURTH

MILL ST

SOUTH RD

SIXTH ST

SEVENTH ST

ILLINOIS ST

Eighth St

NINTH ST

TENTH ST

State Road 1R

Deer C

08-06-19-000-009.000-006

08-06-30-046-000-006

08-06-30-046-000-006

05-25-000-002.000-006

08-05-35-000-005.000-006