

SPECIFICATIONS FOR THE COLLECTION, REMOVAL
AND DISPOSAL OF GARBAGE, RUBBISH, AND CO-MINGLED RECYCLABLES FROM
THE STREETS OF THE CITY OF DELPHI, INDIANA,
FOR PERIOD BEGINNING JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

The Board of Public Works and Safety of The City of Delphi, Indiana, hereby approves the following specifications for the removal, collection and disposal of garbage, rubbish and co-mingled recyclables from the streets in the City of Delphi, Indiana, for the period beginning January 1, 2026 continuing through December 31, 2027, for which bids will be received up and until 12:00 O'clock P.M. EST, on October 3, 2025 at the office of the Clerk-Treasurer, 201 South Union Street, Delphi, Indiana.

1. (a) "Garbage", within the meaning of these specifications, shall be defined as follows:

"GARBAGE" means (1) any waste material derived in whole or in part from any animal including fish and poultry; and (2) refuse from the handling, preparation, cooking, or consumption of food that has been associated with waste material derived in whole or in part from any animal, including fish and poultry. I.C. 15-2.1-2-20, as added by Acts 1976, P.L. 59, Sl; P.L. 165-1985, S2 P.L. 95-1992 Sl.

"RUBBISH" shall be construed to mean such matter as ashes, cans, metal ware, broken glass, crockery, dirt, sweepings, boxes, wood, and not sixty inches in length and tied in bundles, and all litter of any kind.

- 1 (b) "CO-MINGLED RECYCABLES", within the meaning of these specifications shall be defined as follows: Broken down cardboard, paper, plastic bottles, plastics # 1 & 2, steel & aluminum cans and magazines.
2. The successful Bidder must furnish all trucks and necessary equipment and perform all labor necessary for the collection and removal of any and all garbage rubbish from the streets within the City of Delphi and for the disposal thereof by the process commonly referred to as "landfill", all in accordance with the rules, regulations, requirements and recommendations of the Indiana Department of Environmental Management (IDEM). Co-mingled recyclables are to be taken to a proper sorting facility.
 - o One 3-yard dumpster with lids will be furnished at the Street Department Shop;
 - o One 3-yard dumpster at the City Building
 - o One 3-yard dumpster with lids at the WWTP,
 - o One 4-yard and one 2-yard dumpsters with lids at Riley Park,
 - o One 3-yard dumpster with lids at Delphi City Park
 - o 96 gal. totes for residential trash
 - o 96 gal. totes for residential co-mingled recycle

- 2a. Curb side pick-up for one Saturday (the day to be determined by the City of Delphi) will be provided annually for the spring clean-up conducted by the successful Bidder. The only limitations acceptable for the spring clean-up will be Hazardous waste; Liquid Waste; Medical Waste; Batteries; Whole tires; Yard Waste; Drums (metal or fiber); Quantities of construction material (drywall, plaster, shingles, siding etc.). **NOTE: This should be shown as an optional cost.**
3. Such garbage and rubbish shall be collected from all parts of and within the corporate limits of the City of Delphi at least one time each week except in those places and under circumstances where it is necessary to collect garbage and rubbish more often in order to keep the City of Delphi in a safe, clean, and sanitary condition, from which particular places the successful Bidder will collect garbage and rubbish each day except Sundays and legal holidays. Should the normal trash/garbage pick-up day fall on a legal holiday and bidder/contractor changes the day/date of pick up, he shall notify the Clerk Treasurer as well as place a notice in the local newspaper notifying residents of the City of Delphi as to the change of date. **NOTE: State the day(s) of the week and the time of day the work will be completed.**
- 3a. Co-Mingled Recycle shall be collected bi-weekly and should the normal day of recycle collection fall on a legal holiday and bidder/contractor changes the day/date of pick up, he shall notify the Clerk Treasurer as well as place a notice in the local newspaper notifying residents of the City of Delphi as to the change of date. **NOTE: State the day(s) of the week and the time of day the work will be completed.**
4. The equipment used by the successful Bidder shall include metal beds and watertight containers; and the bid must contain a list of the equipment, including trucks owned by the Bidder.
5. The successful Bidder will also comply with all requests for the removal of garbage and rubbish from said City which might come to it from the Delphi Police Department or from the Carroll County Health Department.
6. The successful Bidder will state a lump sum price bid for annual service with bid amount applicable for said period which shall be paid in monthly installments upon proper claim and authorization by the Delphi Board of Public Works and Safety for the removal of garbage and rubbish from the streets in the City of Delphi. For the purpose of this bid, the bidder should use 977 sites and not to exceed 997 sites with approximately ten 30-gallon public bins on sidewalks uptown.

7. The successful Bidder will agree as part of its bid to perform the services in good and complete fashion and in a manner satisfactory to the Delphi Board of Public Works, the Police Department of the City of Delphi and the Carroll County Board of Health.
8. Upon the collection thereof, the successful Bidder will remove such garbage and rubbish to a place designated in the bid by the bidder and located outside of the corporate limits of the City of Delphi; and said garbage and rubbish shall then and there be disposed of by the process commonly referred to as "landfill", all in accordance with the pertinent laws of the State of Indiana. The successful Bidder shall furnish its own site for said landfill or make arrangements to use the Carroll County Transfer Station if permitted. The successful Bidder shall obtain all permits as may be required by the Indiana State Board of Health/Indiana Department of Environmental Management (IDEM) for the disposal of garbage and rubbish and shall also comply with all rules and regulations of the Indiana State Board of Health/Indiana Department of Environmental Management (IDEM) on the collection and disposal of garbage and rubbish.
9. The successful Bidder shall also provide an annual performance bond in the penal sum of not less than the full amount of the contract price with the proper surety, payable to the City of Delphi, Indiana, to secure the prompt and proper performance of the contract and the payment of all monies due to laborers who may be employed by said successful Bidder in the performance of said contract.
10. The successful Bidder will also secure, pay for and keep in force insurance against all claims for personal injuries and property damage which may be asserted against the City of Delphi or said Bidder arising out of or in connection with the performance of the contract, and will carry compensation insurance on all of its employees and pay promptly all premiums due on such insurance. The public liability insurance herein called for shall be combined single limit in the amount of not less than \$1,000,000.00. Proof of such policy shall be kept on deposit with the Clerk-Treasurer of the City of Delphi.
11. Bids shall be executed upon the form prescribed by the State Board of Accounts of the State of Indiana and as otherwise required by law. A bid bond or certified check made payable to the City of Delphi, Indiana, shall be filed with each bid in an amount equal to at least ten percent (10%) of the bid as a guarantee for the performance of the bid should the contract be awarded to such Bidder. Each bid must be accompanied by a non-collusion affidavit and such statements as are required by law.

12. In the event of annexation of new territories to the City of Delphi, resulting in additional places to be served during period covered by the bid, such adjustment of the amount of the bid shall be made.
13. The Delphi Board of Works and Public Safety reserves the right to reject any or all bids.
14. Bidders should also inspect garbage and rubbish regulations on file.
15. Preferred day of pick up is on Tuesdays.
16. The Successful bidder shall provide to the City of Delphi monthly, the amount expressed in tons of recyclables and garbage.

Delphi Board of Public Works and Safety

Spencer Kingery - Member

Breanna Maxwell - Member

Kamron Yates - Mayor

ATTEST:

Julie Price, Clerk-Treasurer