

Common Council Meeting– February 2, 2026
201 S. Union St. Delphi

Council was called to order at 6:00 pm on the second floor of the city building. Live streamed on Youtube and opened with the Pledge of Allegiance.

Roll call was given by clerk/treasurer-Julie Price. Members present: Kamron Yates, Denny Myers, Doyle Moore, Erin Jubril, Spencer Kingery, and Dale Seward.

The minutes for January 5, 2026 council meeting was presented for approval. There were no additions or corrections. No discussion for the minutes. Motion to approve the minutes made by Erin Jubril, motion seconded by Denny Myers. Motion carried and passed. (5-0)

Department Head reports were sent to council prior to the meeting for review. With no objection, the reports were accepted and approved to be entered in to the minutes.

Other Business:

Mayor Yates asked if Mr. Huston was in attendance for the Wabash Valley Hydro presentation. He was not present and the item was tabled.

Mike Tetrault was in attendance to represent the Wabash and Erie Canal with 2 requests/proposals for council consideration. The first request/proposal was to ask if the city would be willing to transfer ownership of the parking lots back to the canal association. The current maintenance is done by the canal. The council members want to be sure that no clauses are in effect that would negate any of the grants. The council agreed that releasing the parking lots and transferring it to the canal would release the city of any liability on the property. General consensus by the board to release the parking lots was unanimous with the pending approval based on prior grant requirements. Consensus was 5-0.

The second item Mike Tetrault presented to the council for consideration was the Monon High Bridge. Mr. Tetrault stated that the Canal Association would like to transfer ownership of the bridge to the city because the trails connected to the bridge are city property. Ownership of the bridge would not take place until the end of 2029 due to NCHS requirement for a non-profit to own the bridge for 10 years which would be in 2029. The transfer could happen as soon as 9/1/29 if the council were to approve. Several questions surrounding the transfer included insurance, liability, and inspections. The council discussed many items regarding the bridge and what the transfer may mean for the city with liability and cost being the biggest concerns. The council decided to table the discussion until the next council meeting.

City Attorney's report on proposed chicken ordinance was presented to the council. Miriam Robeson stated that the chicken ordinance was in fact a zoning issue that would need to go to the Delphi Planning Commission first then back to the council for final approval. No action item needed currently.

Madison Kauffman of the Carroll County Chamber of Commerce was in attendance to present the council with the chamber membership level for the city. She discussed all of the events that are currently being hosted by the Chamber along with details concerning the Biz Excel loans for businesses. She provided a folder to each council member with information regarding the chamber events and extra benefits the chamber offers. Dale Seward asked if the board member list was current. Ms. Kauffman responded that it was not an updated list and there were 3-4 on the list that were no longer members of the board. Motion to approve the 2026 Chamber of Commerce platinum contract membership made by Spencer Kingery, seconded by Erin Jubril. Motion carried and passed. (5-0)

Unfinished Business:

Updated Employee handbook was presented for discussion by the council. Clerk-treasurer Price gave several bullet points that need to be addressed before final approval of the handbook. The topics discussed were PTO, Comp, salaried employee severance package, exit interviews, FMLA, short term disability policy, and possible tax write offs for use of city vehicles by employees. The language in the handbook also needs to be changed from "personal day" verbiage to PTO to align with city policies. She asked the council for permission and approval to continue with the HR company to amend some of the items discussed to be presented to the council to review before the final draft and publication. No current voting item needed at this time. The clerk-treasurer will confer with the city attorney to address the items discussed and meet with the HR company to forward the edited draft and send to council members for review before final approval.

New Business:

Proposed Ordinance 2026-1 Adopting Codification of 2025 ordinances was presented for approval. No discussion by the council concerning the ordinance. Motion to approve the ordinance on the second reading made by Denny Myers, seconded by Spencer Kingery. Motion carried and passed. (5-0) Motion to approve the ordinance on the third and final reading made by Spencer Kingery, seconded by Denny Myers. Motion carried and passed. (5-0)

Proposed Ordinance 2026-3 Amending Code Sec. 51.39 regarding fire hydrant rental fees paid by owners and private fire protection was presented for approval. Mayor Yates asked clerk-treasurer Price to explain the amendment. She explained that the number of hydrants has increased so the ordinance needs to be amended to equal up to the amount budgeted with equal amounts for each hydrant. Motion to approve the amendment on the first night of introduction made by Dale Seward, seconded by Spencer Kingery. Motion carried and passed (5-0)

Future Business:

None

Miscellaneous Business:

None

Board Comments:

Denny Myers asked Clerk-Treasurer Price about foia requests and the timeframe for the response. Clerk-treasurer Price responded that there is not a set time of 30 days that has been the consensus by some

requesters. It is actually stated by the PAC that a reasonable time could mean anything from 1 or 2 days up to weeks depending on the requests and what is requested. She stated that there have been several requests by the same people and that the request for special formats is also not a requirement that the clerk must produce. Information is given for the requests in the format that the city currently has and does not have to be altered to fit the need of the requestor. She also stated that requests are not mandatory to become a priority over city business and regular clerk duties pertaining to such city business are not required to be interrupted to answer the foias which will be answered in the order received. If there are several from 1 requestor, they will get the information in the order it was submitted and 1 at a time.

Spencer Kingery thanked the city employees who cleared streets from the last snow storm and reminded citizens who park in the snow lanes to move cars for the city to be able clean the streets and avoid cars being towed.

Erin Jubril stated that she was quite impressed and appreciative of the city employees who were proactive in keeping the streets cleared during and after the snow storm.

Clerk/Treasurer Comments:


Clerk-Treasurer Price commented that during the previous board meeting Ms. Lauren Murfree asked about where the funds for code violations was receipted to. Clerk-treasurer Price had responded the general fund. After the meeting the clerk checked more thoroughly in to the answer of fund source and made the correction that parking tickets that the police and code enforcement had written go in to general, but the code violations are actually put back in separate code enforcement funds which get used for filing fees and other fees associated with code/ordinance violations. She wanted to make sure the notation was put on record and she had spoken with Ms. Murfree prior to the board meeting to make her aware of the error and to correct the misinformation of funding source.

Public Comments:

None

Adjournment

Without objection and no other business or comments, the motion to adjourn Common council was made by Spencer Kingery and seconded by Denny Myers. Motion carried (5-0) and meeting adjourned at 7:30 p.m.



Mayor Kamron Yates



Julie Price, Attest